

# MINUTES

## **Homeowners monthly meeting, Westminster II**

March 10, 2015

The meeting was called to order by Elaine at 6:40PM

### **In attendance**

Elaine, Bob, Orlando & Brian. Rick was absent.

### **Approval of Minutes**

The minutes were read from the January 13, 2015, meeting and approved.

### **Board**

Bob made a motion to have Elaine be the president of the board, Brian seconded. The motion was approved unanimously. Subsequently, Brian was assigned as the secretary and Orlando as Vice President.

A discussion of the snow removal and resident's responsibilities to remove snow from their mailbox area. If the resident has a fire hydrant on their property, they should remove the snow from that area as well.

Sidewalks and driveways must be cleared. There is no specific time frame, but the city did confirm that the residents must keep both cleared.

We discussed the need to have the "pad" area near the bus stop cleared and iced, to prevent injury.

Brian made a motion to affix markers to the fire hydrant areas next year, Bob seconded. The motion passed unanimously.

A discussion on the dues for 2015 included a need for future possible liabilities, to include litigation, wooden fence requirements, etc.... Bob made a motion that the fees to continue at \$200 per property, per year, with a \$50 discount to homeowners who pay in a timely manner, Orlando seconded that motion and it passed unanimously.

### **New Business**

The annual homeowners meeting was scheduled for Tuesday, May 12, 2015.

Bob agreed to research different means of making the sign at Hayes & Kingsway Rd.'s appear more prominent. He is looking a reflective tape of material to help locate the street in the dark.

Brian suggested that the board investigate custom made signs for all of the streets in the Westminster II section. Elaine requested that he provide pictures of examples of possible signs at the next meeting. Bob will provide a suggested sign as well.

Snow removal/grass & landscaping contractor. A discussion of the future needs for a contractor and the requirement to attain at least 3 or no more than 5 bids from existing and potential contractors. Orlando suggested that mulch and additional bushes be added to the front entry area, to hide the electrical box.

A message will be created to advise homeowners that they are able to post their business cards on the homeowners' website, to promote their businesses.

In fall 2103, the board approved the hiring of local residents to pick up the trash along Kingsway Road leading into the subdivision. The board agreed to ask John to remind the people of the need to pick up the trash daily.

### **Next Meeting**

April 14, 2105 at Elaine's house on Moore Park. Motion to adjourn was made at 7:35PM and was passed unanimously.